

**THE DIGBETH TRUST LIMITED**  
**(A company limited by guarantee)**

**REPORT AND FINANCIAL STATEMENTS**

**31 MARCH 2009**

**Company number: 1985299**

**Charity number: 517343**

**THE DIGBETH TRUST LIMITED**  
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**THE DIGBETH TRUST LIMITED**  
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**REPORT OF THE TRUSTEES**

**year ended 31 March 2009**

The Trustees (who are also the directors of the company for company law purposes) are pleased to present their report and financial statements for the year ended 31 March 2009

**Reference and Administrative Information**

Charity Name	The Digbeth Trust Limited
Charity Registration Number	517343
Company Number	1985299
Registered Office	Unit 321 The Custard Factory Gibb Street Digbeth Birmingham B9 4AA

The Trustees and officers who served during the year and up to the date of this report are set out below.

***Trustees***

Safaraz Ali		
Claire Barton		(elected 11 December 2008)
Christopher Burrows		(elected 11 December 2008)
John Copping	Company Secretary	
Eddie Currall	Chair	
Karen Garry		(resigned 14 May 2009)
Polly Goodwin		(resigned 14 May 2009)
Delma Harrison		(resigned 11 December 2008)
Mark Lynes		(resigned 11 December 2008)
Graham Mitchell		
Nigel Potter	Vice-Chair	
David Williams-Masinda		
Michael Wootton	Treasurer	

***Company Secretary***

John Copping

***Executive and support***

***- staff***

James Fitzpatrick	Chief Executive	(resigned 17 October 2008)
Pauline Roche	Chief Executive	(appointed 3 November 2008)
Heidi Harris	Finance Officer	
Kate Hazlewood	Operations Manager	
Guy Kibbler	Administration & Support Officer	
Tippa Naphtali	Development Worker	(appointed 27 May 2008, contract ended 26 May 2009)

***- volunteers***

Saima Quasar	Administrative Assistance
Ted Ryan	Administrative Assistance

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**REPORT OF THE TRUSTEES (continued)**

**year ended 31 March 2009**

**Grant Panels with delegated powers**

**Panel for Grants for Healthy Lifestyles 2008: Voluntary Community Organisations Programme**

Kevin Haywood	Heart of Birmingham Teaching PCT
Michelle Howard	Heart of Birmingham Teaching PCT
Amanda Smith	Heart of Birmingham Teaching PCT
Rahiel Hussain	Birmingham City Council, Sports Development Officer
Meena Bharadwa	Sparkbrook Women Together
Eleanor McGee	Birmingham Community Nutrition & Dietetic Service
Mark Lynes	The Digbeth Trust (Trustee)
David Hirst	Refugee Council
Shebina Gill	Saheli Adventure Hub
David Maslin	Heart of Birmingham Teaching PCT (observer)

**Panel for Grants for Healthy Lifestyles 2008: Schools and early Years Settings Programme**

Kevin Haywood	Heart of Birmingham Teaching PCT
Wendy Anthony	Birmingham Health Education Unit
Alison Reece	Birmingham Health Education Unit
Naomi Molesworth	Birmingham Health Education Unit
Melaina Cox	Birmingham Community Nutrition & Dietetic Service
Celia Reeves	Anderton Park School
Yvonne Gilligan	VCS Matters
Dee Sterling-Pile-Gray	Birmingham City Council Early Years and Childcare Team (HoB area)
Delma Harrison	The Digbeth Trust (Trustee)
Kieron Riley	Birmingham Community Nutrition & Dietetic Service
Stuart Felce	Birmingham City Council

**Panel for Mental Health Grants 2008-09 Programme**

Tom Howell	Heart of Birmingham Teaching PCT
Elaine Russell	bWell, Birmingham Health and Wellbeing Partnership
Safaraz Ali	The Digbeth Trust (Trustee)
Terry Rigby	The Pan Birmingham Mental Health Commissioning Team
Roseanne Crossey	Full Potential Arts
Dr Rhonda Lee	Freshwinds
Ambrose Koryang	COPE Black Mental Health Foundation
Emma Marks	Birmingham & Solihull Mental Health NHS Foundation Trust
Jackie Cummins	Home Start Winson Green and Handsworth
Sandra Hall	Rethink, Birmingham Befriending Service
Sophie Keene	The Health Exchange
John Copping	The Digbeth Trust (Trustee)

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**REPORT OF THE TRUSTEES (continued)**

**year ended 31 March 2009**

<b>Auditors</b>	Clement Keys 39/40 Calthorpe Road Edgbaston Birmingham B15 1TS	
<b>Bankers</b>	Unity Trust Bank Nine Brindley Place 4 Oozells Square Birmingham B1 2HB	CCLA Investment Management Limited COIF Charity Funds 80 Cheapside London EC2V 6DZ
<b>Solicitors</b>	Shakespeare Putsman Somerset House Temple Street Birmingham B2 5DJ	

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Trust's Memorandum and Articles of Association, the Charities Act 1993, the Companies Act 1985 and the revised Statement of Recommended Practice - 'Accounting and Reporting by Charities' issued in March 2005.

### **Structure, Governance and Management**

#### ***Governing Document***

The Digbeth Trust is a charitable company limited by guarantee, having no share capital. It was incorporated on 3 February 1986 and registered as a charity on 25 March 1986. The charitable company was established under a Memorandum of Association, which sets out its objects and powers, and it is governed under its Articles of Association.

In the event of the charitable company being wound up members are required to contribute an amount not exceeding £1 (one pound).

#### ***Membership***

The Trust is a membership organisation. At the 31 March 2009 the Trust had 127 members made up of 40 individuals and 87 organisations, many of the latter supported by the Trust. The Articles of Association provides for up to 500 members. The membership elects the Board of Trustees.

#### ***Recruitment and Appointment of Trustees***

A committee of volunteer Trustees - the Board – manages the Digbeth Trust. The Articles of Association provides for a minimum of 6 Trustees and a maximum of 27. One third of Trustees, those longest in office, stand down at each annual general meeting (AGM). Any Trustee may stand for re-election. The Trustees have the power to co-opt annually up to 3 additional Trustees with a particular expertise or area of knowledge. Co-opted Trustees are formally elected at the next AGM. Officers are elected annually at the first Board meeting following the AGM.

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**REPORT OF THE TRUSTEES (continued)**

**year ended 31 March 2009**

Trustees meet every other month to oversee the governance of the Trust, agree the broad strategy and areas of activities for the Trust, including consideration of grant-making, reserves and risk management, policies and performance. Day to day management of the Trust's activities, including grants programmes and other funded activities, is delegated to the chief executive and the staff team.

The Trustees assess applications and award grants. However they may delegate some grant-making powers to sub-committees, where appropriate. These grant assessment panels are made up of representatives from the relevant funder and from the voluntary sector. One Trustee sits with each sub-committee to represent the Trust.

***Trustee Induction and Training***

Suitable candidates are selected through a process, which includes completion of an application form, provision of references and an informal interview with serving Trustees. Successful applicants are invited to attend Board meetings initially as an observer (without voting rights). This induction period lasts for two meetings and can be extended or terminated by mutual agreement. If the induction proves mutually satisfactory, two Trustees of at least one year's standing will nominate the observer for co-option to the Board at the next available meeting. A nominated candidate then attends Board meetings as a co-opted Trustee, with full voting rights.

Documents setting out the roles and responsibilities for all Trustees and for each officer are made available. New Trustees are provided with recent annual reports, a copy of the Memorandum and Articles of Association and ground rules for meetings. Regular skills audits are undertaken which informs the use of the co-option power.

***Risk Management***

The Trustees recognise the importance of assessing risk in all areas of the Trust's operations and have established systems and procedures to manage those risks. An action plan to enable Trustees to monitor and take appropriate steps to reduce the major strategic, business and operational risks was adopted by the Trustees in December 2006 and is kept under review.

***Governance Development***

During 2008-09 the Trustees continued to implement a review of the Trust's governance against the standards set out in the Code of Good Governance for Voluntary and Community Organisations, published by the national Governance Hub.

This has included continuing the Trustee skills audit resulting in the election of one new trustee with skills in Human Resource management;

***Objectives and Activities***

The Digbeth Trust is a capacity building organisation that operates in Birmingham and across the West Midlands and specialises in working with voluntary and community organisations (VCOs) that are involved in the direct provision of community based services, e.g. health and social welfare, advice, neighbourhood services, recreation and education. They are small, often unincorporated, associations, volunteer led and generally have had little past support.

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**REPORT OF THE TRUSTEES (continued)**

**year ended 31 March 2009**

For over 20 years the Trust has been a source of development funding and customised professional and technical support for VCOs seeking to develop community facilities and services. In pursuit of this the Trust:

- **Promotes the use of feasibility studies and business planning** to ensure that management committees, staff and volunteers think through and plan appropriate actions for developing community facilities and services;
- **Provides access to professional and technical support and advice** by matching VCOs with the Trust's register of quality-assured and value for money consultants, who are experienced in working with the voluntary sector ;
- **Provides access to development funding** through a range of managed 'grants plus'<sup>1</sup> programmes; and
- **Works at a strategic level** to advocate for continued funding of capacity building services that are appropriate to the diverse needs of the voluntary and community sector.

The strategic aims of the Trust are to:

- **Foster community development and local enterprise** by strengthening the capacity of VCOs so that they more effectively engage in and address local issues;
- **Develop the sustainability of projects** that have long-term impact and benefits for local people;
- **Encourage partnership** working to increase the funds and resources available to voluntary and community organisations; and
- Make its own processes and services **open and easily accessible** to those most in need.

In March 2007 the Trustees agreed a new strategic plan for the period 2007-10 with revised strategic aims and objectives.

All trustees give of their time freely and no trustee remuneration was paid in the year. Details of trustee expenses and related party transactions are disclosed in note 8 to the accounts. Trustees are required to disclose all relevant interests and to register them with the Chief Executive and, in accordance with the Trust's policy, to withdraw from decisions where a conflict of interest arises.

The Trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the aims and objectives of the charitable company and in planning any future activities. In particular, they have considered how planned activities will contribute to the aims and objectives set.

### ***Review of the Trust's activities in 2008-09***

#### **1. Achievements and Performance**

The Trust has well-established management information systems and regularly monitors and assesses the impact of its work. This is normally done at three distinct levels:

- Level 1 - Every 3 or 4 years, an independent evaluation of all the Trust's work researching impact for both groups and individuals from the grant funding and development support, impact for the regeneration programme/funder, cross-programme issues and lessons learnt. Policy issues for the sector and for the Trust's future direction are identified. The last periodic review took place in 2008 covering the period 2004-08.

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<sup>1</sup> 'Grants plus' is a term used by charitable trusts to indicate that VCOs applying for grants receive a range of capacity building support to enable them to improve their organisational effectiveness, adding value beyond the funding.

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**REPORT OF THE TRUSTEES (continued)**

**year ended 31 March 2009**

***Review of the Trust's activities in 2008-09 (continued)***

- Level 2 - At the end of each grant programme / development project it manages, an independent evaluation along the lines above but with more focus on individual programme or project specific outcomes.
- Level 3 - Internal evaluation carried out on completion of each grant-aided activity, researching the immediate impact of development support, grant-funded consultancies/activities and the Trust-managed grant application process.

Evaluations show that the Trust is:

- effective at reaching marginalised communities and groups;
- an effective administrator of grant funds – delivering positive outcomes for VCOs, individuals, communities and funders;
- an important source of data on capacity building needs of VCOs – particularly new, small and BMER-led groups;
- effective at helping groups to build their own capacity – thereby having a lasting impact on the efficiency, effectiveness and sustainability of the groups we work with;
- effective at highlighting policy and development issues for other organisations – particularly public bodies;
- effective at helping to lever-in additional financial and non-financial resources to the sector;
- self-critical and effective at learning from our own experiences.

As an example of the evaluations carried out of the Trust's programmes, the Trust's groundbreaking Neighbourhood Performance Reward Grant programme was independently evaluated in 2007/08 by consultants appointed by Birmingham Community Safety Partnership (now the Safer Birmingham Partnership) (the programme's funders). In March 2008 the evaluation report found:

- In the opinion of [the evaluators], the work of the Digbeth Trust as the "broker" or intermediary organisation responsible for developing and delivering the NPRG programme on behalf of the City [was] outstanding;
- Whilst as an organisation, this is not unfamiliar territory, the Trust has nevertheless successfully translated the outline social franchise concept, into a real, practicable and clearly effective model.
- The excellent work of The Trust was acknowledged to [the evaluators] by the BCSP commissioner and also by the NPRG groups who were unanimous in their praise of the support they received from their consultants and others at the Trust.

In 2008 Safer Birmingham Partnership recommissioned the Trust to run a second Neighbourhood Performance Reward Grant programme. This programme will run until March 2010.

The Trust is continuing to review the impact of the broadcasts and searches of its Professional and Technical Aid Service (PTAS) and of the make-up of the PTAS register of quality assured consultants to ensure it continues to remain appropriate to the needs of the sector, in particular in relation to the ongoing public policy focus on community asset transfer<sup>2</sup>.

The Trust continues to publish a case studies series to demonstrate the impact of each area of its work. These case studies are published on its website.

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<sup>2</sup> The new Communitybuilders fund (Funding from CLG & OTS designed to empower citizens and communities by strengthening the resilience of multi-purpose community-led organisations across England) is run by a consortium led by the Adventure Capital Fund (ACF).

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**REPORT OF THE TRUSTEES (continued)**

**year ended 31 March 2009**

***Review of the Trust's activities in 2008-09 (continued)***

**2. Quality, Equality and Review**

In order to ensure that the Trust's performance is measured using the most effective indicators the Trust will continue to develop indicators for the outcomes of its work rather than just the outputs. The Trust's action plan for 2007/08 included incorporating a social audit component into the evaluation of the Trust's work for the first time and the Trust's Chair and then Chief Executive participated in a Social Accounting training programme to facilitate this. It is expected that full implementation of social accounting will take place during 2009/10.

The Trust currently uses the PQASSO quality assurance model – where it holds at least Level 1 in all areas.

The Trust is also committed to tackling inequality and promoting diversity. The Trust monitors its services and internal processes, including diversity on its Board, to assess equitable access and impact, and it takes steps to target its activities accordingly.

**3. Grants Programmes that the Trust managed**

The Digbeth Trust provides grant management services, including a 'Grants Plus' approach as follows:

- Working with funders to design programmes that are best able to meet the funder's objectives;
- Preparation of grant applications packs and supporting paperwork;
- Publicising the grant programmes and their aims;
- Inviting applications;
- Provision of customised development support where necessary;
- Technical appraisal of grant applications;
- Facilitation of the grants assessment panel;
- Development of robust conditions of grant-aid; and
- Monitoring and evaluation processes that balance the needs of the funders with the capacity of the funded groups.

The Trust is conscious of the need for proper accountability, reporting obligations and governance in grant making. It ensures that community-led grant panels have delegated authority to assess grants and decisions properly reported and recorded for audit trail purposes. Each panel meeting is subject to agreed ground rules covering aspects such as conflicts of interest, confidentiality, objectivity and voting. This protects the interests of both client groups and funders. Ensuring transparency and fairness is a priority. Establishing and managing commissioning structures and processes to help ensure this is a core skill of the Trust.

The Trust managed five grants programmes in 2008-09.

▪ **Grants for Healthy Lifestyles 2008: Voluntary and Community Organisations**

Funder: Heart of Birmingham Teaching Primary Care Trust

Budget: £96,000 Awarded: £74,861 (remaining £21,139 transferred to the Schools and Early Years programme)

Enquiries: 266 Applications: 83 Approved: 15

Funding for voluntary and community groups in the Heart of Birmingham Primary Care Trust area of benefit.

This fund provides an opportunity for voluntary and community organisations to deliver health related projects which tackle obesity and promote healthier lifestyles within their communities.

▪ **Grants for Healthy Lifestyles 2008: Schools and Early Years Settings**

Funder: Heart of Birmingham Teaching Primary Care Trust

Budget: £98,900 (plus £21,139) Awarded: £110,887

Enquiries: 219 Applications: 62 Approved: 17

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**REPORT OF THE TRUSTEES (continued)**

**year ended 31 March 2009**

***Review of the Trust's activities in 2008-09 (continued)***

Funding for Schools and early years settings in the Heart of Birmingham Primary Care Trust area of benefit. This fund provides an opportunity for schools and early years settings to deliver health related projects which tackle obesity and promote healthier lifestyles within their communities.

▪ **Mental Health Grants 2008-09**

Funder: Heart of Birmingham Teaching Primary Care Trust

Budget: £77,500 Awarded: £64,511

Enquiries: 356 Applications: 62 Approved: 10

Funding for voluntary and community groups in the Heart of Birmingham Primary Care Trust area of benefit.

This fund provides an opportunity for voluntary organisations to deliver projects which tackle mental health and wellbeing related issues in their communities.

▪ **Community Innovation Fund – Community Consultancy Support**

Funder: Enterprising Communities Programme (via Birmingham City Council as accountable body for West Midlands ERDF Objective 2)

Budget: £100,000 Awarded: £100,000

Approved: 25

Fourth year of funding for voluntary and community groups in east Birmingham for community research, consultation on local needs, technical advice on building and urban design issues and training in business planning, funding strategies, finances, marketing and communications. The Board of Trustees assessed these applications and awarded grants.

▪ **Birmingham ChangeUp Consortium – Capacity Building Small Grants and Bursary Fund**

Funder: Capacitybuilders (via BVSC as accountable body for Birmingham ChangeUp Consortium)

Small Grants Budget: £19,000 Awarded: £16,190

Enquiries: 15 Applications: 11 Approved: 11

Bursary Fund: £26,000 Awarded: £0

Funding to enable second tier organisations who are members of Birmingham ChangeUp Consortium to respond to new or emerging needs for capacity building support; to pilot small pieces of capacity building work; or fund time-limited pieces of work that will have a lasting impact on the level, configuration, shape or quality of capacity building services in the City.

The bursary fund was due to be allocated in Quarter 1 2008-09. However, following uncertainty by the Birmingham ChangeUp Consortium as to what the grants should fund, this money was returned in full.

The same applied to the remaining balance of the Small Grants Programme, as no group was identified by Birmingham ChangeUp Consortium to receive this grant.

A full list of approved applications can be found in the Appendix.

**Other grant management services**

▪ **William Dudley Trust**

Donations to charities: £5,130 Applications: 52 Approved: 19

Bursaries, Benefactions & other grants: £19,106

The Trust provides a management service for the Trustees of the William Dudley Trust, which is an endowed Trust with its own Trustees and bank account. The William Dudley Trust provides post graduate bursaries for the School of Jewellery (Birmingham City University), supports the Prince's Trust and Age Concern Birmingham as well as donations to charities that are addressing need, hardship and distress. Its area of benefit is Birmingham only. (Figures relate to January-December 2008).

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**REPORT OF THE TRUSTEES (continued)**

**year ended 31 March 2009**

***Review of the Trust's activities in 2008-09 (continued)***

**4. Sector Support Services – capacity building**

▪ **Capacity Building Enquiry Service**

The Trust offers an enquiry service to groups seeking capacity building support. A brief assessment is undertaken with all enquirers and they are either offered support by the Trust or are referred to other organisations who can better meet their needs.

Details of enquiries in 2008-09 are as follows:

142	Total number of enquiries for development support, of which:
6	Requests for search for suitable consultants (not applicants to the Trust);
24	Enquiries for help with funding / grants for consultancy support;
44	General funding enquiries, many for start up costs from small new groups; and
27	Requests for email broadcasts – sending commissioning briefs with an estimated total value in excess of £275,000 to the Trust's register of consultants;

34% of enquiries were from black and minority-ethnic (BME) led groups  
27% were from groups specialising in working with children and young people  
37% were from groups specialising in working with BME communities

In addition, during 2008-09 the Trust's website, launched in July 2006, was visited by an average of 172 people each calendar day (up from 74 per day in 2007-08) – with a total of nearly 63,000 unique visits to the site during the year (up from 27,000 in 2007-08).

So although direct enquiries decreased, the increase in traffic by over 130% to our website is a strong indication of how relevant the Trust is to the life of the voluntary and community sector, including from outside the West Midlands.

▪ **Information Broadcast service**

Funder: not separately funded

This weekly blog format Information service, launched in February 2009, replaces the previous circulation of items of interest to Trust members and others by attachments to email. The blog already has a circulation to 436 individual subscribers, some receiving it as an RSS feed, and it is also visited by people not signing up to the blog. It has received nearly 9,000 hits since February 2009.

▪ **Birmingham Strong Communities Partnership**

Funder: Capacitybuilders

Budget: £100,000

The Digbeth Trust as the lead and accountable body working in partnership with B.STRONG (Birmingham City Council Capacity building service) and Birmingham New Communities Network (BNCN) provided a range of capacity building support to excluded communities and groups (particularly BME and M&R-led groups) across the city, to re-balance existing inequalities in access to infrastructure support. The Digbeth Trust led the partnership and also provided one-to-one support to 7 new small local groups with organisational health checks and development support.

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**REPORT OF THE TRUSTEES (continued)**

**year ended 31 March 2009**

***Review of the Trust's activities in 2008-09 (continued)***

▪ **Professional and Technical Aid Service (PTAS)**

Funder: not separately funded

Initially funded by ChangeUp (via Government Office West Midlands and subsequently Capacitybuilders), it is a free service for the voluntary and community sector providing:

- Information, advice and support on access to professional and technical aid;
- A register of approved consultants and a matching service which links groups with professionals with relevant expertise;
- Help with accessing potential sources of funding;
- Links to other support organisations – including sources of pro bono support.

By the end of 2008/09 the PTAS register had received over £400,000 worth of business through broadcasts and searches.

▪ **Neighbourhood Performance Reward Grant (NPRG2)**

Funder: Safer Birmingham Partnership (via Birmingham City Council as accountable body)

Budget: £100,000

Following a successful pilot in 2007-8 the Trust was re-commissioned to deliver Phase Two of NPRG during 2008/09.

The aim of the NPRG programme is to test new ways of supporting local people to be involved in creating solutions to local problems. The NPRG is enabling community groups to agree targets that are locally and centrally relevant, work up a plan for action and then deliver it, with capacity-building support from the Trust. If the groups are successful in reaching the targets they set they will receive additional funding (the reward grant) to be spent on other similar activities in their area.

**5. Other activities in the year**

▪ **Policy Engagement and Influencing**

The Trust continued to develop and extend its involvement in policy and influencing activities in Birmingham and across the West Midlands. The Trust:

- continued to play an active role in the steering group of Birmingham ChangeUp Consortium of infrastructure organisations;
- continued to be a member of Regional Action West Midlands, Birmingham and Solihull Social Economy Consortium, the Association of Charitable Foundations and the Birmingham Voluntary Sector Chief Executives' Forum; and
- was co-opted to the steering group of the West Midlands Charitable Trusts Group in November 2008.

▪ **Strategic Planning**

During the year a working party of 2 Trustees and the Chief Executive examined the Strategic Plan with a view to establishing the priorities for the Trust in the light of the 2004-8 review.

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**REPORT OF THE TRUSTEES (continued)**

**year ended 31 March 2009**

***Review of the Trust's activities in 2008-09 (continued)***

▪ **Internal Development**

During 2008-09 the Trust:

- Recruited 2 new trustees in line with a Board skills audit; and
- Recruited 2 new members of staff in 2008, 1 being a new Chief Executive to replace the outgoing postholder.

▪ **Communications**

During 2008-09 the Trust piloted and launched its email broadcasts as a weekly blog (see Information Broadcast service) and maintained its website.

**Financial Review**

***Principal Funding Sources***

The financial year ended 31 March 2009 has once again been a period of change as the Trust adjusts its focus to meet emerging demands for its services over the coming years. The Trust has sought to adopt full cost recovery methods in costing its services but continues to be faced by the challenge of some funders not following this practice.

The continued trend away from grant funding by public bodies towards contracting and procurement means that the Trust is increasingly having to bid for service contracts to deliver capacity building services. It is also becoming increasingly difficult to identify charitable trusts and foundations that are willing to fund capacity building and infrastructure services.

In 2008-09 the Trust's principal funders were:

- Heart of Birmingham Teaching Primary Care Trust;
- Birmingham City Council – acting as accountable body for Safer Birmingham Partnership and Enterprising Communities; and
- Capacitybuilders.

Full details are given in Note 2 to the Financial Statements.

The Trustees report that the Trust ended the year with unrestricted reserves of £84,014, which is a £13,750 decrease on the previous year.

***Investment policy***

Funds not needed to meet day to day cash flow requirements are held in COIF Charity Funds (CCLA Investment Management Limited). The Trustees agreed a new investment policy in July 2007.

***Reserves policy***

The Trustees have reviewed the reserves of the charity and the nature of anticipated income and expenditure. Account was taken of the need to secure the continuous operation of the Trust in the face of uncertain future income streams, with much of the Trust's current funding being for restricted purposes and available for a limited time period.

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**REPORT OF THE TRUSTEES (continued)**

**year ended 31 March 2009**

The Trustees have concluded, that in order to safeguard the future of the Trust as a going concern, general reserves should be at least equivalent to 6 months unrestricted core running costs. This approximates to £76,217 based on the approved budget for 2008/2009. Free reserves at 31 March 2009 stood at £84,014.

The Trustees have created a designated fund, which represents the estimated value of redundancy costs should the Trust's operation cease.

**Plans for future periods**

The Digbeth Trust, like the majority of voluntary and community organisations across the region, has been getting to grips with the changing policy and funding environment for the sector forecast for 2008-09 and beyond. In March 2007 the Trustees agreed a new strategic plan for the Trust covering the period 2007-10. In order to ensure that the Trust remains focused on meeting the current and future needs of VCOs, and does not duplicate existing capacity building provision, the Trust:

- reviewed key data on the size and profile of the voluntary and community sector across the West Midlands;
- reviewed the analysis of sector support needs contained in the local ChangeUp Investment Plans from across the Region and other key documents;
- undertook an analysis of the social, technological, economic, environmental, political and legal issues affecting the Trust and the sector;
- analysed the Trust's own strengths and weaknesses;
- analysed the data it holds on the needs of the sector – gained through its work with more than 300 organisations during 2006-07; and
- Applied successfully for a BIG Lottery Fund BASIS2 grant which is a 9-partner specialist capacity building programme ('Platform') which will run until 2012.

The Trust's key objective will be to continue to support the development of a diverse, influential, effective, independent, mutually supportive and sustainable voluntary and community sector across the West Midlands. To do this the Trust will continue to provide high quality needs-led expert help to the sector and it will work to influence the policy and practice of others. The Trust's key priorities will be:

- to increase the range and level of development support the Trust provides to VCOs directly (eg through its in-house staff) and through its PTAS service;
- to increase the range of grants programmes that it administers for other funders;
- to develop new projects to ensure the voluntary and community sector is able to engage with emerging opportunities in relation to:
  - Social enterprise
  - Third sector involvement in public services
  - Asset transfer
- to play a greater role in the policy debates that are shaping the voluntary and community sector – using the information it gathers from its work with groups to help ensure that the sector's needs and interests are heard; and
- to invest in the Trust's own infrastructure to improve the quality of what it does and enhance its own sustainability.

In March 2008 the Trustees agreed a business plan for 2008/09 to which they are still working. During 2009/10 therefore The Digbeth Trust will continue to support the development of an independent, effective and diverse voluntary and community sector<sup>3</sup> by offering the following services:

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<sup>3</sup> The Trust uses the term "voluntary and community sector" inclusively (eg to include faith based groups and social enterprises) in preference to the term Third Sector.

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**REPORT OF THE TRUSTEES (continued)**

**year ended 31 March 2009**

For voluntary and community groups:

- **Access to professional and technical expertise** from our register of quality-assured consultants, skilled and knowledgeable in the needs of voluntary and community groups. We help with feasibility studies, architectural studies, business plans, funding strategies and organisational reviews, through our Professional and Technical Aid Service (PTAS);
- **Access to capacity building support** from our own development workers;
- **Access to grant programmes** we manage; and
- **Signposting** to other sources of funding and support.

For public sector organisations:

- **Capacity building and organisational development services** – provided through our staff or through our register of quality-assured consultants;
- **Grants management services** – including design, delivery, monitoring and evaluation;
- **Consultancy services** – including needs assessments, research and evaluation – with a particular expertise in community-based issues; and
- **Information on sector needs** – gained through our capacity building work and grantmaking.

During 2009/10 the Trust will:

- **Continue to provide expert help to voluntary and community organisations (VCOs) in the West Midlands – particularly targeting small VCOs (including black, minority ethnic and refugee-led groups).** We will provide this through our own development staff, through access to resources and through our PTAS register of quality assured consultants;
- **Continue to manage grant programmes for public and charitable funders** – to provide access to small grants for groups – because most of the voluntary and community sector will not be able to benefit from public sector procurement/contracting – and for many groups social enterprise and trading is not an option;
- **Advocate with and for a diverse voluntary and community sector** – because we believe the sector should determine its own future and not have it determined by others; and
- **Continue to invest in our own development** – to ensure we remain an effective and efficient provider of services and accountable to our membership.

Priorities for 2009/10 will include:

- Development and delivery of our **Community Asset Transfer and Development Service**; and
- Continued promotion of the **Professional and Technical Aid** service.

To help us measure how well we have achieved these objectives we continue to organise our activities for the coming year under 4 outcomes:

<b>Outcome 1</b>	<b>A Sustainable and Effective Sector</b>
<b>Outcome 2</b>	<b>An Influential Sector</b>
<b>Outcome 3</b>	<b>An Equal Sector</b>
<b>Outcome 4</b>	<b>A Sustainable and Effective Trust</b>

**THE DIGBETH TRUST LIMITED**  
**(A company limited by guarantee)**

**REPORT OF THE TRUSTEES (continued)**

**year ended 31 March 2009**

**Acknowledgements**

The Trustees would like to thank all those who have contributed to the Trust's success – including volunteers, staff, funders, members and partner agencies.

**Responsibilities of the Trustees and directors**

The trustees (who are also the directors of The Digbeth Trust Limited for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the charitable company and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of the financial statements may differ from legislation in other jurisdictions.

**Auditors**

Clement Keys have expressed their willingness to continue in office and will be proposed for re-appointment at the Annual General Meeting in accordance with section 485 of the Companies Act 2006..

This report has been prepared in accordance with Part VII of the Companies Act 1985 relating to small entities.

Approved by the Board of Trustees on 1 October 2009 and signed on its behalf by:

Michael J. Wootton

**Trustee**

**THE DIGBETH TRUST LIMITED**  
**(A company limited by guarantee)**

**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF THE DIGBETH TRUST LIMITED**

We have audited the financial statements of The Digbeth Trust Limited for the year ended 31 March 2009 which comprise the Statement of Financial Activities, Balance Sheet and related notes. These financial statements have been prepared in accordance with the accounting policies set out therein.

This report is made solely to the charitable company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

**Respective responsibilities of Trustees and auditors**

The trustees' (who are also the directors of the charitable company for the purposes of company law) responsibilities for preparing the Annual Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out in the Statement of Trustees' Responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1995. We also report to you whether in our opinion the information given in the Trustees' Report is consistent with the financial statements.

In addition we report to you if, in our opinion, the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding Trustees' remuneration and other transactions is not disclosed.

We read the Report of the Trustees and consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies within it.

**Basis of audit opinion**

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes an examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatements, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

**Opinion**

In our opinion:

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice, of the state of the charitable company's affairs as at 31 March 2009, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- the financial statements have been properly prepared in accordance with the Companies Act 1985; and
- the information given in the Report of the Trustees is consistent with the financial statements.

**39/40 Calthorpe Road**  
**Edgbaston**  
**Birmingham**  
**B15 1TS**

**CLEMENT KEYS**  
**Chartered Accountants**  
**Registered Auditor**  
**1 October 2009**

**THE DIGBETH TRUST LIMITED**  
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES**  
(Incorporating an Income and Expenditure Account)  
year ended 31 March 2009

	Note	Unrestricted Funds £	Restricted Funds £	2009 Total Funds £	2008 Total Funds £
<b>Incoming resources</b>					
<b>Incoming resources from generated funds</b>					
<i>Voluntary income</i>		22	-	22	412
Donations					
<i>Activities for generating funds</i>		12,337	-	12,337	7,888
Investment income – bank interest					
<b>Incoming resources from charitable activities</b>	2	95,547	515,837	611,384	440,833
<b>Total incoming resources</b>		107,906	515,837	623,743	449,133
<b>Resources expended</b>					
<b>Charitable activities</b>	3	117,524	517,289	634,813	438,003
<b>Governance costs</b>	4	4,132	-	4,132	5,909
<b>Total resources expended</b>		121,656	517,289	638,945	443,912
<b>Net (outgoing)/incoming resources being net income/(expenditure) for the year</b>		(13,750)	(1,452)	(15,202)	5,221
<b>Reconciliation of funds</b>					
Fund balances at the beginning of year		97,764	24,555	122,319	117,098
<b>Fund balances at the end of year</b>		84,014	23,103	107,117	122,319

There were no recognised gains or losses for 2009 or 2008 other than those included in the Statement of Financial Activities. All income and expenditure relates to continuing operations.

The notes on pages 18 to 24 form part of these financial statements.

**THE DIGBETH TRUST LIMITED**  
(A company limited by guarantee)

**BALANCE SHEET**

as at 31 March 2009

	Note	Unrestricted Funds £	Restricted Funds £	2009 Total Funds £	2008 Total Funds £
<b>Fixed assets</b>					
Tangible assets	9	646	962	1,608	2,412
<b>Current assets</b>					
Debtors and prepayments		25,828	-	25,828	421
Grants receivable		-	101,418	101,418	82,740
COIF Charities deposit account		59,229	1,306	60,535	124,931
Cash at bank and in hand		3,040	-	3,040	252,683
		<hr/>	<hr/>	<hr/>	<hr/>
		88,097	102,724	190,821	460,775
<b>Creditors:</b> amount falling due within one year	10	(4,729)	(80,583)	(85,312)	(340,868)
		<hr/>	<hr/>	<hr/>	<hr/>
<b>Net current assets</b>		83,368	22,141	105,509	119,907
		<hr/>	<hr/>	<hr/>	<hr/>
<b>Total assets less current liabilities</b>		84,014	23,103	107,117	122,319
		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
<b>Funds</b>					
<b>Unrestricted funds</b>					
General Fund		79,014	-	79,014	92,764
Staff Contingency Fund (Designated)		5,000	-	5,000	5,000
		<hr/>	<hr/>	<hr/>	<hr/>
Total unrestricted funds	11	84,014	-	84,014	97,764
<b>Restricted funds</b>					
	11				
Capital		-	962	962	1,443
Other		-	22,141	22,141	23,112
		<hr/>	<hr/>	<hr/>	<hr/>
		84,014	23,103	107,117	122,319
		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

The notes on pages 18 to 24 form part of the financial statements

The financial statements were approved by Board of Trustees on 1 October 2009 and signed on its behalf by:

Michael J. Wootton

**Trustee**

**THE DIGBETH TRUST LIMITED**  
**(A company limited by guarantee)**

**NOTES TO THE FINANCIAL STATEMENTS**

**year ended 31 March 2009**

**1 Accounting policies**

**1.1 Basis of preparation**

The financial statements have been prepared under the historical cost convention and include the results of the charity's operations which are described in the Report of the Trustees.

The financial statements have been prepared in accordance with the provisions of the Companies Act 1985 and in compliance with the revised Statement of Recommended Practice - 'Accounting and Reporting by Charities' issued in March 2005 and applicable accounting standards.

The charitable company has taken advantage of the exemption in Financial Reporting Standard No 1 from the requirement to produce a cashflow statement and it has also availed itself of Paragraph 3 of Schedule 4 to the Companies Act 1985 by adapting the Companies Act formats to reflect the special nature of its activities.

**1.2 Fund accounting**

***Restricted funds***

Restricted funds represent grants and donations which are subject to restrictions imposed by the donor on their expenditure.

***Unrestricted funds and designated funds***

Unrestricted funds represent funds that are expendable at the discretion of the Trustees in the furtherance of the objects of the charitable company. Such funds may be held in order to finance both working capital and capital investment. Designated funds are those funds which are unrestricted in nature but which have been designated by the Trustees to be used in a particular manner.

**1.3 Incoming resources**

All incoming resources are included in the Statement of Financial Activities when the charitable company is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income by way of grants, donations and gifts is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charitable company, are recognised when it becomes unconditionally entitled to the grant.
- Donated services, facilities and assets are included at the value to the charitable company where this can be quantified. The value of services provided by volunteers has not been included in these accounts.
- Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charitable company earns the right to consideration by its performance. Where income is received in advance of performance it is treated as deferred income and included within creditors.

**THE DIGBETH TRUST LIMITED**  
**(A company limited by guarantee)**

**NOTES TO THE FINANCIAL STATEMENTS**

**year ended 31 March 2009**

**1.4 Resources expended**

Expenditure is recognised on an accrual basis as a liability is incurred.

Charitable expenditure comprises those costs incurred by the charitable company in the delivery of its activities and services for its beneficiaries.

Institutional grants are awarded to community organisations for the preparation of business plans etc, on the recommendation of the appropriate Advisory Panel. The grants are not paid directly to the organisations, but held by the Trust until external consultants (appointed by the Trust) have completed and submitted the specified documents. Grants awarded are recognised as resources expended in the year in which they are made; grants awarded but subsequently not taken up are re-credited as incoming resources for the year in which they are recognised as being abandoned.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charitable company and include audit fees and costs linked to the strategic management of the charitable company.

All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity comprise both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

**1.5 VAT**

Value added tax is not recoverable by the charitable company and, as such, is included in the relevant costs in the Statement of Financial Activities and tangible fixed assets.

**1.6 Tangible fixed assets and depreciation**

Tangible fixed assets are stated at cost less depreciation. Fixed assets with an individual value of less than £500 are charged directly to the Statement of Financial Activities.

Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Computer equipment	- 33 1/3 % reducing balance
Fixtures and equipment	- 33 1/3 % reducing balance

**1.7 Operating leases**

Rentals applicable to operating leases where substantially all the benefits and risks of ownership remain with the lessor are reflected in the Statement of Financial Activities as incurred.

**1.8 Pension costs**

The charitable company contributes to the personal pension schemes of certain of its employees. Contributions are charged to the Statement of Financial Activities in the year in which they are incurred.

**THE DIGBETH TRUST LIMITED**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**

year ended 31 March 2009

2	<b>Incoming resources from charitable activities</b>			
	<b>Unrestricted</b>	<b>Restricted</b>	<b>2009</b>	<b>2008</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Grants receivable</b>				
Birmingham City Council				
Anawin Fitness for purpose project	-	3,450	3,450	-
Be Birmingham Community Consultancy	-	-	-	19,950
Be Birmingham BANF Printshop Consultancy	-	-	-	13,100
Community Innovation Fund	-	113,487	113,487	31,581
- for administration of the above Fund	23,977	-	23,977	1,937
Community Networks South West	-	18,200	18,200	34,994
- for the administration of the above Fund	1,800	-	1,800	7,500
Neighbourhood Performance Reward	-	-	-	43,142
- for administration of the above Fund	4,499	-	4,499	11,073
Esmee Fairbairn Foundation	-	-	-	14,895
Birmingham Voluntary Services Council				
Evaluation Work	-	-	-	120
Change Up Small Grants	-	-	-	19,230
Change Up Performance Management Group	-	-	-	720
Destination West Midlands	-	-	-	1,600
Special Support Plus	-	-	-	13,262
Capacity Builders – Improving Reach	-	98,000	98,000	-
Heart of Birmingham Teaching PCT				
Healthy Lifestyles Project	-	-	-	120,000
Health and Community Engagement Project	-	-	-	56,000
Healthy Lifestyles Schools Grants Programme	-	98,900	98,900	-
- for the administration of the above Fund	16,100	-	16,100	-
Healthy Lifestyles Voluntary and Community Organisations Grants Programme	-	96,000	96,000	-
- for the administration of the above Fund	23,457	-	23,457	543
Mental Health Grants Programme	-	87,500	87,500	-
- for the administration of the above Fund	12,500	-	12,500	-
Inform Project Tier 2 Organisations	-	-	-	3,160
Joseph Rowntree Foundation	-	-	-	9,600
Lankelly Chase Foundation	-	-	-	10,000
Regional Action West Midlands	-	-	-	300
South West Birmingham Community Association	-	300	300	-
Sports England Asset Transfer	-	-	-	19,925
	<hr/>	<hr/>	<hr/>	<hr/>
	82,333	515,837	598,170	432,632
Management fees	3,030	-	3,030	3,030
Sales and sponsorship	10,184	-	10,184	5,171
	<hr/>	<hr/>	<hr/>	<hr/>
	95,547	515,837	611,384	440,833
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

**THE DIGBETH TRUST LIMITED**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**

year ended 31 March 2009

3	<b>Charitable activities</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>2009</b>	<b>2008</b>
		£	£	£	£
	<b>Grants to Institutions</b>				
	Birmingham City Council				
	Community Innovation Fund	-	100,000	100,000	24,768
	Birmingham Voluntary Service Council				
	Change Up Small Grants	-	-	-	16,190
	Government Office for the West Midlands				
	Capacity Builders – Improving Reach	-	63,287	63,287	-
	Heart of Birmingham Teaching PCT				
	Regeneration and Health Project				
	Withdrawn or varied during the year	-	-	-	(1,416)
	Healthy Lifestyle Project				
	Awarded during the year	-	-	-	97,391
	Health and Community Engagement Project				
	Awarded during the year	-	-	-	57,416
	Healthy Lifestyles Schools Grants Programme				
	Awarded during the year	-	110,887	110,887	-
	Healthy Lifestyle Voluntary and Community				
	Organisations Grants Programme				
	Awarded during the year	-	74,861	74,861	-
	Mental Health Grants Programme				
	Awarded during the year	-	64,511	64,511	-
	Joseph Rowntree Foundation	-	751	751	-
		-----	-----	-----	-----
	<b>Total grants to institutions</b>	-	414,297	414,297	194,369
	<b>Support costs</b>				
	Staff salaries	87,510	25,743	113,253	100,447
	Staff recruitment	3,394	-	3,394	2,580
	Office rent, heating and lighting	7,979	1,848	9,827	8,722
	Telephone	512	1,364	1,876	1,021
	Printing, stationery and postage	5,397	2,227	7,624	8,917
	Subscriptions and staff training	1,056	134	1,190	803
	Insurances and miscellaneous expenses	7,328	1,013	8,341	11,806
	Management and consultancy fees	4,025	68,445	72,470	106,686
	Depreciation of office equipment	323	481	804	1,206
	Training for applicant groups	-	173	173	535
	Small items of office equipment	-	1,564	1,564	911
		-----	-----	-----	-----
		117,524	517,289	634,813	438,003
		=====	=====	=====	=====
	<b>4 Governance costs</b>				
	Audit fees	3,278	-	3,278	2,644
	AGM and annual report	854	-	854	3,265
		-----	-----	-----	-----
		4,132	-	4,132	5,909
		=====	=====	=====	=====

**THE DIGBETH TRUST LIMITED**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**

**year ended 31 March 2009**

<b>5</b>	<b>Inter-fund transfers</b>	<b>2009</b> £	<b>2008</b> £
	Heart of Birmingham Teaching PCT Regeneration and Health Project	-	19,185
		-	19,185

In the prior year, the Heart of Birmingham Teaching PCT Regeneration and Health Project came to a close and a new grants programme, the Heart of Birmingham Teaching PCT Health and Community Engagement Project was established. The Heart of Birmingham PCT agreed that the balance remaining on the original programme could be used to fund administration costs of the new programme and hence a transfer has been made between restricted and unrestricted funds.

<b>6</b>	<b>Net (outgoing)/incoming resources for the year</b>	<b>2009</b> £	<b>2008</b> £
	These are stated after charging:		
	Depreciation	804	1,206
	Rental of equipment	618	618
	Rental of office space	9,132	7,814
	Auditors' remuneration	3,278	2,644
		13,832	12,282

Travel costs of £752 (2008: £410) were reimbursed to two (2008: two) of the Trustees and no Trustee has received remuneration in the year.

<b>7</b>	<b>Staff costs and numbers</b>	<b>2009</b> £	<b>2008</b> £
	Salaries and social security costs	102,476	87,617
	Social Security costs	9,681	8,447
	Pension costs	1,096	4,384
		113,253	100,448

The average weekly number of fulltime equivalent employees during the year was:

<b>2009</b>	<b>2008</b>
<b>No</b>	<b>No</b>
3.5	3.4
3.5	3.4

No employee received emoluments of more than £60,000 during the year.

**THE DIGBETH TRUST LIMITED**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**

year ended 31 March 2009

**8 Trustees remuneration and related party transactions**

No Trustee received any remuneration during the year.

No Trustee or any other person related to the charitable company had any personal interest in any contract or transaction entered into by the charitable company during the year.

**9 Tangible fixed assets**

	<b>Computers, fixtures and office equipment</b>		
	<b>General Fund £</b>	<b>Capital Fund £</b>	<b>Total £</b>
<b>Cost</b>			
At 31 March 2008 and 31 March 2009	3,052	3,582	6,634
	-----	-----	-----
<b>Depreciation</b>			
At 31 March 2008	2,083	2,139	4,222
Charge during the year	323	487	804
	-----	-----	-----
At 31 March 2009	2,406	2,620	5,026
	-----	-----	-----
<b>Net book value</b>			
At 31 March 2009	646	962	1,608
	-----	-----	-----
At 31 March 2008	969	1,443	2,412
	-----	-----	-----

All fixed assets are held for charitable purposes.

**10 Creditors**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>2009 Total £</b>	<b>2008 Total £</b>
Grants payable	-	42,865	42,865	4,000
Other creditors and accruals	4,729	37,718	42,447	101,868
Deferred income	-	-	-	235,000
	-----	-----	-----	-----
	4,729	80,583	85,312	340,868
	-----	-----	-----	-----

Included within other creditors and accruals is an amount of £917 (2008: £2,864) in respect of pension contributions due.

**THE DIGBETH TRUST LIMITED**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS**

year ended 31 March 2009

11 Movements in funds	Balances at 31.03.2008	Incoming resources	Outgoing resources	Transfers between Funds	Balances at 31.03.2009
	£	£	£		£
<b>Unrestricted funds</b>					
General funds	92,764	107,906	121,656	-	79,014
Staff contingency fund	5,000	-	-	-	5,000
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	97,764	107,906	121,656		84,014
<b>Restricted funds</b>					
Awards for All	1,370	-	457	-	913
Birmingham City Council					
Anawin Fitness for Purpose Project	-	3,450	3,450	-	-
Community Innovation Fund	3,516	113,487	117,003	-	-
Community Networks South West	5,000	18,200	23,200	-	-
Neighbourhood Performance Reward (NPRG)	-	-	-	-	-
Capital Grant	73	-	24	-	49
Birmingham Voluntary Services Council					
Specialist Support Plus	1,296	-	1,296	-	-
Greets Green First Steps Project	4,000	-	4,000	-	-
Heart of Birmingham Teaching PCT					
Mental Health Grants Programme	-	87,500	74,511	-	12,989
Lifestyles Schools Grants Programme	-	98,900	110,887	21,139	9,152
Lifestyle Voluntary Organisations Grants Programme	-	96,000	74,861	(21,139)	-
Joseph Rowntree Foundation	9,300	-	9,300	-	-
Improving Reach	-	98,000	98,000	-	-
South West Birmingham Community Association	-	300	300	-	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	24,555	515,837	517,289	-	23,103
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total funds	122,319	623,743	638,945	-	107,117
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

**12 Financial commitments**

Financial commitments under non-cancellable operating leases will result in the following payments falling due in the year to 31 March 2010.

	Land and buildings £	Other £
Expiring:		
Within one year	-	-
Within two – five years	-	717
	<hr/> <hr/>	<hr/> <hr/>

**THE DIGBETH TRUST LIMITED**  
(A company limited by guarantee)

**APPENDIX TO THE DIRECTORS' AND TRUSTEES' REPORT YEAR ENDED 31 MARCH 2009**

**List of organisations supported**

<b>Organisation</b>	<b>Activity</b>	<b>Grant £</b>	<b>Grant £</b>
<b>COMMUNITY INNOVATION FUND – COMMUNITY CONSULTANCY SUPPORT</b>			
Birmingham Friends of the Earth	Structural survey	2,933	
Reece Education & Training Ltd	Business plan and funding strategy	3,900	
Bloomsbury Cyber Junction	Funding strategy	4,671	
Our Community	Business planning & funding strategy	3,975	
Somali Children and Women Focus Group	Business plan & funding strategy	3,640	
Small Heath Community Forum	Architectural feasibility study	4,465	
Small Heath Amateur Boxing Club	Business planning and funding strategy	3,350	
Comm:Pact	Community survey	2,659	
Amina Trust Ltd	Architectural feasibility study (final phase)	4,700	
Asylum & Refugee Care	Business plan	4,000	
Birmingham Somali Council	Business plan	3,000	
Crossover 619 Ltd	Marketing and funding strategies	4,000	
Guru Ramdass Singh Sabha	Architectural feasibility & business plan	4,554	
Learning Curve	Impact research and business planning	4,613	
Chinese Community Centre – Birmingham	Community research - learning disability in the Chinese community	5,500	
Birmingham Centre for Arts Therapies	Financial management & funding strategy	4,000	
Unity FM (Birmingham Cedars Ltd)	Audience research	4,000	
Bethel Health & Healing Network	Architectural feasibility study	4,207	
Alpha Centre	Business & funding strategy	4,000	
Islamic Resource Centre (Muslim Education Consultative Committee Ltd)	Community survey, review of business plan & funding strategy	4,350	
My Time CIC	Business plan and funding strategy	4,350	
Fluid Space Arts	Building feasibility study	4,000	
Friction Arts	Marketing strategy	3,750	
Yemeni Community Association Birmingham	Business plan & funding strategy	3,360	
<b>Sub-total grants awarded</b>			<b>100,000</b>

**THE DIGBETH TRUST LIMITED**  
(A company limited by guarantee)

**APPENDIX TO THE DIRECTORS' AND TRUSTEES' REPORT YEAR ENDED 31 MARCH 2009**

**List of organisations supported (continued)**

Organisation	Activity	Grant £	Grant £
<b>HEART OF BIRMINGHAM PRIMARY CARE TRUST - Grants for Healthy Lifestyles 2008: VCOs</b>			
Aston Manor Cricket Club	Community Cricket Coaching	3,155	
Azan Dawah & Community Services	Leisure Facilities In Door / Out Door	430	
Birmingham PlayCare Network	Healthy Lifestyles Grab 5	6,940	
BITA Pathways	Garden Pathways Phase 3	5,405	
Continental Star FC	On The Ball	5,050	
Hamstead Hall Community Club	Fit and Fun	6,600	
Kajans Women's Enterprise	Fat Ain't Phat	4,200	
KARIS Neighbour Scheme	Growing Well	3,600	
Local Leagues Limited	Young People's Aspire Project	6,100	
SIFA Fireside	Allotment and Healthy Eating	4,440	
Sport 4 Life UK	Exercise 4 Life	6,358	
St Mark's Community Developments	Be Healthy	6,180	
St Martin's Youth&Community Centre	Eat Smart - Dance Hard	4,646	
The Play House	In A Pickle	6,766	
Yemeni Community Association Birmingham	Yemeni Health Needs	4,991	
			<b>74,861</b>
<b>Sub-total grants awarded</b>			
<b>HEART OF BIRMINGHAM PRIMARY CARE TRUST - Grants for Healthy Lifestyles 2008: Schools &amp; EYS</b>			
Anglesey Primary School and St. Francis Primary School Breakfast Club	"Active Start"	300	
Benson Extended Links Cluster	Extended Links Health and Fitness Project	12,494	
Bloomsbury Nursery School and Children's Centre	Bloomsbury's Be healthy, Be Happy Project	4,710	
Calthorpe School and Sports College	Family Healthy Eating Programme	4,735	
Cherry Tree Children's Centre Nursery	Grow and Eat Healthy Food!	550	
Hamstead Hall Community Learning Centre / Extended School Cluster	The Wilderness Experience	5,680	
Heath Mount Primary School	Physical Fitness For Life	6,812	
James Brindley School	Row to a Healthy Lifestyle	7,000	
Ladywood Extended Provisions Cluster	Fit and Fun	34,000	
National Children's Homes Birmingham Community Children's Centre	Fitness Fun for Families	2,150	
Park Road Children's Centre	Park Road Grow Your Own	2,500	
Prince Albert Junior and Infant School	"Be Healthy, Be Happy"	5,660	
Small Heath School and Sixth Form Centre	Healthy Fast Food Outlet	7,000	
St Albans CE Specialist Engineering College	Hand to Mouth	6,646	
St. Matthews CE Primary School	Growing Gains	4,861	
St. Thomas Children's Centre Nursery	Greenfingers	2,989	
Yew Tree Community School	Family Garden (Green Gym)	2,800	
			<b>110,887</b>
<b>Sub-total grants awarded</b>			

**THE DIGBETH TRUST LIMITED**  
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**APPENDIX TO THE DIRECTORS' AND TRUSTEES' REPORT YEAR ENDED 31 MARCH 2009**

**List of organisations supported (continued)**

<b>Organisation</b>	<b>Activity</b>	<b>Grant £</b>	<b>Grant £</b>
<b>HEART OF BIRMINGHAM PRIMARY CARE TRUST – Mental Health Grants 2008-09</b>			
Ashiana Community Project	Apni Auratien	6,300	
Birmingham Pyramid Clubs	Birmingham Pyramid Clubs Domestic Violence Project	6,300	
Ernest Mason Youth Centre	Men & Mind	5,840	
Cycle Chain	Pedal n Park	7,000	
Fairbridge West Midlands	Young Persons Guide to the City	6,570	
Midlands Ethnic Albanian Foundation (MEAF)	Bloved	6,850	
SCAWDI	"A Plot In Time"	6,998	
United We Stand	Health Awareness Project	6,700	
Unity FM (Birmingham Cedars Ltd)	"Speak Up"	5,053	
Women's Help Centre Ltd	Women's Wellbeing Support Group Project	6,900	
<b>Sub-total grants awarded</b>			<b>64,511</b>
<b>BIRMINGHAM STRONG COMMUNITIES PARTNERSHIP</b>			
BNCN (Birmingham New Communities Network)	Delivery of Birmingham Strong Communities Partnership activities	18,287	
B Strong	Delivery of Birmingham Strong Communities Partnership activities	45,000	
<b>Sub-total grants awarded/consultancy support</b>			<b>63,287</b>
<b>JOSEPH ROWNTREE FOUNDATION</b>			
BNCN (Birmingham New Communities Network)	Organisational development support and accountable body role	751	
<b>Sub-total grants awarded</b>			<b>751</b>
<b>TOTAL GRANTS AWARDED</b>			<b><u>414,297</u></b>