

GUIDANCE

Please read these programme guidelines before submitting an expression of interest.

1. Mental Health Grants Programme Background:

This is the final year of a 3 year small grants programme launched in August 2008 and open to voluntary and community organisations based in the Heart of Birmingham Teaching Primary Care Trust area. The Programme is funded by Heart of Birmingham Teaching Primary Care Trust, and is managed by The Digbeth Trust with support from The Health Exchange CIC.

2. Programme Aims:

The aim of this programme is to improve the mental health and wellbeing (low level anxiety and depression) of the community by funding projects that:

- Develop activities (advice and advocacy for example), within the voluntary and community sector that can promote access to services and health promotion, promote understanding and wider public engagement.
- enable community organisations to contribute to the health improvement agenda and begin to develop an evidence base to demonstrate what works.
- enable individuals to come together to meet, learn from each other and develop mutual understanding.
- develop new approaches to mental health issues.
- gather more robust statistical evidence of need that may support (larger) future proposals.

The community to benefit from the grants programme must be residents of the Heart of Birmingham Teaching PCT area only.

3. What Kind of Organisations Are Allowed to Apply:

3.1 Applications will only be accepted from organisations that meet all of the criteria set out below. Organisation must:

Eligibility Criteria	Tick Here if You Meet This Criterion
Be a voluntary or community organisation with a written constitution	
Be based in the Heart of Birmingham Teaching Primary Care Trust area (see below)	
Be able to demonstrate that you are committed to equality of opportunity	
Have a bank account in the name of the organisation	
Have a financial system requiring two signatures for the writing of cheques / approval of BACS payments	

We particularly welcome applications from smaller voluntary and community organisations. Organisations with an annual income of more than £1m are NOT eligible to apply.

3.2 The Heart of Birmingham Teaching Primary Care Trust area covers the following Birmingham wards:

Aston, Handsworth Wood, Ladywood, Lozells and East Handsworth, Nechells, Oscott, Perry Barr, Soho, Sparkbrook and Springfield.

You can check which ward you are in by visiting the following website and entering your postcode:

https://www.birmingham.gov.uk/mandofoms/servlet/com.mandofoms.server.MandofomsServer?MF_XML=bccpostalcodelookup3&MF_DEVICE=HTML

If you are not sure if your idea or organisation is eligible you should contact The Digbeth Trust and we will discuss it with you.

4. How Much Can You Apply For:

The maximum grant is £7000 but your submission should include realistic estimated costs and demonstrate value for money. This is what the Grant Assessment Panel will be looking for when assessing each expression of interest.

5. What Can You Apply For:

Grants awarded will be one-off small grants. Applications should therefore be for activities that:

- meet one or more of the programme aims shown in Section 2 above;
- you expect to carry out from **21st October 2010** onwards and which must be completed by **28th October 2011**.

6. What Can You Not Apply For

You will not be able to apply for funding for the following things:

- activities which are part of your organisation's existing core work;
- activities for which provision already exists, delivered by either statutory or other voluntary sector organisations.
- activities which have been funded or commissioned previously by other Heart of Birmingham Teaching Primary Care Trust grant programmes. These include the programmes managed by The Digbeth Trust (e.g. Healthy Lifestyles, Health & Regeneration and Health and Community Engagement Grants).

7. Application Process:

We anticipate that there will be more applications than there is money available to fund, so we have introduced a two stage process to minimise the work for applicants:

(1) All applicants must attend a briefing session and submit a short Expression of Interest form outlining what they would do with the grant on the form provided. The forms are only available at the briefing sessions. A Panel, made up of representatives from Heart of Birmingham Teaching PCT, The Digbeth Trust, The Health Exchange and relevant voluntary sector and statutory organisations, will then select applicants to submit full project proposals.

The Deadline for return of the completed Expression of Interest forms is:

5pm on Thursday 17th June 2010

(2) The organisations invited to submit detailed proposals will receive help to develop their ideas and submit their full applications by **26th August 2010**.

8. What To Do If You Are Interested in Applying:

If you have an idea that clearly meets the programme aims (see Section 2) and your organisation is eligible (see Section 3), book to attend a briefing session (unless you have already attended a session held in previous funding rounds for this programme). Then complete the expression of interest form and send it to:

Mental Health Grants 2010-11
The Digbeth Trust
Unit F1, The Arch
48-52 Floodgate Street
Digbeth
Birmingham B5 5SL

Or by email to:

info@digbethtrust.org.uk

9. More Information:

For more information about the Mental Health Grants programme please contact:

The Digbeth Trust

Telephone: 0121 753 0706

Email: info@digbethtrust.org.uk

Mental Health Grants 2010-11 is funded by:

Heart of Birmingham Teaching



Primary Care Trust

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