



18th August 2010

Dear Applicant,

**BIRMINGHAM ASSOCIATION OF NEIGHBOURHOOD FORUMS
(BANF) - PLATFORM PARTNERSHIP DEVELOPMENT WORKER**

Thank you for your enquiry regarding the post of part-time Development Worker with The Digbeth Trust. This post is funded by the Big Lottery Fund.

With this letter you will find enclosed:

- Job description and person specification
- Application form
- Equal opportunities monitoring form
- Platform Partnership Business Plan Executive Summary

When completing the application form please ensure you address all aspects of the person specification as fully as you are able. The closing date for applications is:

9am on Thursday 2nd September 2010.

Applications may be submitted by post or email.

Interviews will be held on **Friday 17th September 2010.**

You can find out more about the Platform Partnership and the partner organisations at:

<http://www.platformpartnership-birmingham.org/>

If you are looking for an exciting opportunity to build upon your successful track record - and feel you can demonstrate the focus, enthusiasm and skills we are looking for - we look forward to hearing from you.

If you have not heard from the Trust by the Friday 24th September 2010 please conclude that your application has not been successful and accept our good wishes for future job applications.

Yours faithfully,

Tony Clabby
Chief Executive

Enc.

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